



# Lebert Fitness Master Trainer Application Form

Please fill out this application and attach your current resume, bio and head shot, liability insurance and CPR. Email to tracey@lebertfitness.com or fax to 630-771-0446, or mail in to the attention of Tracey Carr, 285 Vista Drive, Bolingbrook, IL 60490, USA

## Personal Information

Full Name: \_\_\_\_\_  
*Last* *First*

Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

\_\_\_\_\_ *City* *State* *ZIP Code*

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## Qualifications and Certifications

Qualifying Organization: \_\_\_\_\_  
 Year: \_\_\_\_\_ Type: \_\_\_\_\_

Qualifying Organization: \_\_\_\_\_  
 Year: \_\_\_\_\_ Type: \_\_\_\_\_

Qualifying Organization: \_\_\_\_\_  
 Year: \_\_\_\_\_ Type: \_\_\_\_\_

Qualifying Organization: \_\_\_\_\_  
 Year: \_\_\_\_\_ Type: \_\_\_\_\_

Qualifying Organization: \_\_\_\_\_  
 Year: \_\_\_\_\_ Type: \_\_\_\_\_

Qualifying Organization: \_\_\_\_\_  
 Year: \_\_\_\_\_ Type: \_\_\_\_\_

Qualifying Organization: \_\_\_\_\_  
 Year: \_\_\_\_\_ Type: \_\_\_\_\_

Continuing Education Course Provider for (Name Organizations): \_\_\_\_\_  
 Course Name: \_\_\_\_\_ Course Length: \_\_\_\_\_

Units of Continuing Education provided: \_\_\_\_\_ Year(s) Provided: \_\_\_\_\_



# Lebert Fitness Master Trainer Application Form

Course Name: \_\_\_\_\_ Course Length: \_\_\_\_\_

Units of Continuing Education provided: \_\_\_\_\_ Year(s) Provided: \_\_\_\_\_

Total Years Teaching Experience: \_\_\_\_\_

Years of experience with Lebert Fitness Products (list product and length of time USING) \_\_\_\_\_

*(optional)* Please describe why you would make a good addition to Lebert Fitness, and include what you can add to its' philosophy and teaching style.

---

---

---

---

---

---

## Professional Liability

Insurance Carrier Name \_\_\_\_\_ Number \_\_\_\_\_

*\*Submit a copy of your certificate with your resume*

All Lebert Fitness Instructors must be CPR/AED certified\* (Submit, with your resume, a copy of your CPR card.) List your current CPR Expiration \_\_\_\_\_

Please provide a small video (no more than 5 minutes) of you teaching an appropriate format, to Tracey Carr, Lebert Fitness Education . (Via email or by mail).

## References

Name: \_\_\_\_\_

Position & Company: \_\_\_\_\_

Years Known: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Position & Company: \_\_\_\_\_

Years Known: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Position & Company: \_\_\_\_\_

Years Known: \_\_\_\_\_ Phone: \_\_\_\_\_



# Lebert Fitness Master Trainer Application Form

## Attachments

Have you attached all the relevant info?

Resume

CPR copy

Liability Certificate copy

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name: (PRINT) \_\_\_\_\_

## Job Description: Lebert Fitness Master Trainer

Lebert Fitness Master Trainers should be fitness focused, love working with people, have a great attitude and are enthusiastic, helpful, hardworking and available to work daytime, evenings and weekends. A passionate and active role in the fitness industry is reflected by the desire to promote education to others in fitness.

### Role Summary

- Excellent customer experience management
- Excellent presentation skillset
- Assist in delivery of Lebert Brand
- Assist in managing internal and external marketing
- Assist in scheduling of events in local areas, all aspects
- Experience in relevant fitness areas
- Revenue Protection

### Requirements

- Relevant Fitness Teaching experience (minimum two years)
- References from relevant Fitness Instructors regarding teaching skillset
- Qualification as Fitness Instructor or Personal Trainer, Current
- ACE and AFAA in USA, or appropriate approved status as Continuing Education Provider, Current
- CPR (and AED) Certified, Current
- Professional Liability Insurance, Current

### Post Course

- Keep master copies of course content on file for two years.
- Keep course attendance electronic/paper records on file for at least three years.
- Ensure that contact information is readily available to course participants and that customers receive a timely response to inquiries.
- Provide Lebert database list of contacts from workshops/courses in a timely manner.



# Lebert Fitness Master Trainer Application Form

## The Nature of Work

You are required to actively promote and engage courses in your area, and out of your area if necessary. You may pass along courses set up in different locations if you are not available to teach them yourself. You will not have any guaranteed hours of work, you may be offered courses by Lebert Fitness as and when Lebert Fitness requires. You are under no obligation to accept any offer of work nor is Lebert Fitness obliged to actually offer any work. You may be required to work subject to the demands of the service. You are required to available these services for a full calendar year from the date of application approval, but Lebert Fitness is under no obligation to offer any actual work within this twelve month period. Lebert Fitness can at any time, "drop in" to observe your skills while teaching any of its approved courses.

As a Lebert Master Trainer, you are responsible as directed, for the provision of an excellent customer service experience during any course involving the Lebert brand. You are required to maintain good standing as a Continuing Education Provider through the minimum of the two leading providers in the USA (ACE & AFAA), or whichever International Provider you are affiliated with. Other provider status is appreciated but not required.

You are responsible for the scheduling of an event. When at an event, you must communicate sufficiently with the club director/s to ensure a good Lebert experience, which includes, but is not limited to, the following:

- Marketing to promote any event with Lebert Brand clearly defined
- REFERRALS to the website for purchasing equipment
- Communication with club director to: minimums/maximums, set date, set numbers, contact for registrations, payments
- Enough participation numbers to run a class
- Enough equipment to run an effective class
- Music system and microphone to teach with (mic screens should be provided by Course Conductors themselves at all times)
- Towels and water encouraged (whether the club or the participants provide it, it should be there)
- Room space sufficient to provide a good experience with Lebert Brand
- Information for Food options in the area if not directly available in the location you are teaching in

During the Course you are responsible for the efficacy of the fitness regime, so that all attendees are safe by offering leveled appropriate workout options for each individual. It is the individual's responsibility to take options or not.

By Signing below, I agree to the terms and conditions listed above, for a **LEBERT FITNESS MASTER TRAINER**.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name: (PRINT) \_\_\_\_\_

\_\_\_\_\_